

**COVERING KIDS & FAMILIES OF INDIANA**  
**BOARD OF DIRECTORS MEETING**  
MINUTES

December 8, 2009

**Attendance:** Don Barnes, Chuck Brandenburg, Joe Conrad, Tina Elliott, Carl Ellison, Toni Estep, Mike Harding, Angela Holloway, Larry Humbert, Katie Humphreys, Jerry King, Charlotte MacBeth, Jon Mills, Lucinda Nord, Alice Rae, Pat Rooney, Sarah Stelzner, Brian Tabor, Susan Jo Thomas, Scott Tingwald, Allison Wharry, Ellen Zimmerman, Enid Zwirn

**Staff:** David Roos, Marci Toler

**Board Member Elect:** Maureen Weber (Clarian)

- I. Katie Humphreys, Board Chair, opened the meeting at 10:00 am with welcoming remarks and introductions.
- II. Consent Agenda Items: The Consent Agenda was approved and consisted of the minutes from the September 16, 2009 board meeting along with the Fourth Quarter Local Coalition reports and Enrollment Data.
- III. Financial Report:  
Charlotte MacBeth reported that CKF-IN expenditures for 2009 were under budget, therefore ending the year in the black. Year to date budget shows that donations are off as compared to last year and revenue is impacted by this decrease. The organization had new revenue in the last year from both the School Health Initiative and Hospital Initiative.

The revenue for the next year will be a challenge. The organization plans to impact revenue by getting the enhanced match rate through the Administrative Claiming process. It's critical the organization diversify funding sources through new development activities like grants and membership dues. David reported he is planning to meet with Health & Hospital Corporation and FSSA on the enhanced match rate option in December 2009.

- IV. Governance Committee:  
Toni introduced the slate of board members as being proposed by the Governance Committee. Returning board members with a three year term expiring 12/31/2012 include: Chuck Brandenburg, Julia Brillhart, Toni Estep, John Hill, Katie Humphreys, Charlotte MacBeth, Greg Porter, Susan Jo Thomas and Allison Wharry. New nominees serving a three year term expiring 12/31/2012 include: Phil Morphew (IPHCA), Mary Weber (ISDH) and Maureen Weber (Clarian Health Partners). New nominees serving a one-year term expiring 12/31/2010 include: Rachelle Davis (SynCare) and Rebecca Kirby (About Special Kids). Toni asked for a motion to approve the slate of board members. A motion was made and seconded. Katie asked for any discussion regarding the slate with no response. Katie asked for a vote and the motion was passed. At this time Katie extended her gratitude to Alice Rae for her years of service to CKF-IN and her commitment to the mission and goals of the organization. Thank You, Alice!

Toni presented a revised organizational chart as being proposed by the Governance Committee. Toni introduced a resolution for consideration and approval by the board to split the existing Schools & Early Childhood committee into two separate committees. The Schools Committee will focus on reaching uninsured children through school programs and working with school health initiatives like the Indiana School Health Network. Membership for this committee is proposed to include representatives from IDOE, ISDH, FSSA and representatives from each local coalition. The Early Childhood Committee will focus on reaching uninsured children through early childhood programs and initiatives such as CISS and Sunny Start through the Indiana State Department of Health. Membership for this committee is proposed to include two CKF-IN board members to serve as a liaison and provide reports to the rest of the board. A motion was made and seconded to approve the board resolution splitting the existing Schools & Early Childhood committee into two committees. Katie asked for any discussion on the motion. There was concern regarding adequate staffing to support and allowing ISDH to define the mission and goals of the CKF-IN Early Childhood committee. David explained that both CISS and Sunny Start goals were aligned with the goals of CKF-IN as it relates to coverage and access for young children. David explained that he would become staff support for the Early Childhood committee and that there was a core of 5 CKF-IN board members who have agreed to serve as a liaison between CISS, Sunny Start and the CKF-IN Board. Katie asked for a vote on the resolution. Motion passes.

Toni asked each of the board members to complete their board evaluations before leaving today. Toni added that the new board member orientation was slated to take place in February. All board members are invited to the orientation. Toni also reported that a committee chair retreat was going to be scheduled at some point in the upcoming year.

V. Executive Director Report

David reported the Finance Committee had a discussion to form a Development Committee. Nancy Jewell and Angela Holloway have been working on behalf of the Finance Committee to develop a committee charge.

David reported that Brian Tabor will be stepping up as the 2010 co-chair of the Hospital & Health Center committee. Katie and David are working with Brian to identify a new chair for the Public Policy committee.

David reported that Joanne Martin was staying on as co-chair for the Schools committee in the upcoming year but that we have yet to identify a chair for the Early Childhood committee. Any interested board members should contact David to volunteer their services for that committee.

David provided a brief report on enrollment trends and data. First, he asked the board to look at the CKF-IN Performance Matrix. CKF-IN coalitions make a difference and continually perform above the state enrollment average. There was a question whether or not the size of the county impacted the relevance of those numbers. David clarified the enrollment increases were based on percentages rather than numbers of individuals.

Katie adjourned at 10:45 am ET to the 7<sup>th</sup> Annual Meeting and Luncheon.